



M.P.PASCHIM KSHETRA VIDYUT VITARAN CO. LTD
GPH CAMPUS, POLOGROUND: INDORE
Phone No. 0731-2426354

RECRUITMENT FOR THE POST OF ASSISTANT MANAGER (IT) – TRAINEE (REGULAR) FOR M P PASCHIM KSHETRA VIDHYUT VITARAN COMPANY LTD.

1. Madhya Pradesh Paschim Kshetra Vidyut Vitaran Company Limited Indore, is the successor company of M.P. State Electricity Board that has been incorporated to undertake activities of distribution and retail supply of electricity in the Indore & Ujjain commissionereries of state of M.P.
2. The company intends to recruit Assistant Manager (IT) and invites applications from the eligible candidates. The category wise vacancy position is as under :-

Name of Post	Assistant Manager (IT) Regular				
	General	SC	ST	OBC	Total
Assistant Manager (IT)	6	3	2	3	14

Out of the above 14 posts 4 nos. posts, (2 nos. posts for visual impaired and 2 nos. pots for hearing impaired) are reserved for PWD category candidates. These PWD post are included in open vacancy (without category) and as per the category of selected candidates, the category wise vacancy will be filled up.

Note :- The vacancies are tentative and may vary as per the need.

3. RESERVATION

- 3.1. Horizontal reservation for physically handicapped person (PWD) will be provided as per the rule and order of Go MP based on the vacancies.
- 3.2. The reservation of posts meant for SC/ST/OBC and Handicapped shall be applicable only for the candidates having Madhya Pradesh domicile only.

4. HOW TO APPLY (Please read the instructions carefully):

- 4.1. Applications shall be received through M.P. online (www.mponline.gov.in) only. Links to the website of MP Online has also been provided on the following website:
 - www.mpwz.co.in

5. APPLICATION FEE & OTHER CHARGES

- 5.1. **Application fees for unreserved / OBC candidates of MP domicile and candidates of all categories belonging to other States shall be Rs. 1000/- and for SC/ST/Handicapped candidates of M.P domicile Rs. 800/- per application.**
- 5.2. The applications can also be submitted through MP Online Kiosks and the payment can be made in cash at the Kiosk.
- 5.3. No extra charge shall be payable for scanning of photograph etc. to Kiosk apart from the fees.

6. QUALIFICATION CRITERIA FOR ASSISTANT MANAGER (IT)

The candidate should have a regular full time BE/B. Tech or any equivalent degree in Information Technology, Computer Science Engineering, Electronics & Communication Engineering, Electrical & Electronics Engineering, Electrical Engineering or Master of Computer Application from a state or central Government recognized Institute / University or from an AICTE recognized Institute, with:-

- 6.1. Minimum 65% marks in aggregate in case of Unreserved / OBC AND
- 6.2. Minimum 55% marks in case of SC/ST/Handicapped category candidates having M.P. domicile.
- 6.3. In addition to above the candidates should also possess any one of the following global certification -
MCSE, MCSA, MCSD, RHCE, RHCSA, OCP (DBA & Development), CCNA/CCNP /CCI, ITIL (Foundation)/ITIL (Intermediate), SCJA/OCAJP.

7. AGE LIMIT

The age of candidates as on 01.01.2015 should be

- 7.1. Minimum age limit: 21 years
- 7.2. Maximum age limit: 30 years
- 7.3. Candidates belonging to SC/ ST/ OBC/Handicapped categories having M.P. domicile, Widow / Divorcee lady / Ex Serviceman shall get relaxation in upper age limit to an extent of five (5) years.
- 7.4. The candidates who have experience of working as Programmer/Computer Programmer or any equivalent post in MPPKVVCL, Indore on contract basis shall be given age relaxation in Upper age limit equal to number of completed years of experience, subject to maximum 5 years.

8. SELECTION PROCESS :

- 8.1 Online application will be invited through MP online. The Eligible candidates shortlisted on the basis of the details filled in online application form satisfying the aforementioned criteria may have to undergo an online technical test comprising of questions in relevant subject as indicated in the syllabus.
- 8.2 Admit cards for online technical test will be available online on www.mponline.gov.in. Candidates may be requested to download the admit card from the above website and produce a copy of the same for appearing in online technical test.
- 8.3 The online technical test shall be conducted in Indore and Bhopal only.
- 8.4 The online technical test will be of 2 hours duration.
- 8.5 The question paper will be in English.
- 8.6 The question paper shall contain 100 questions of 1 mark each and the duration of the online test shall be two hours.
- 8.7 The syllabus for the online technical test is displayed along with this advertisement.
- 8.8 Based on the online test performance, a merit list will be declared and candidates shall be selected for the position of A.M (IT) from the merit list as per the Company's requirement. If the marks secured by two or more candidates are same, selection will be based on date of birth in descending order i.e. older candidate will be placed first in the merit list.

9. DOCUMENTS TO BE FURNISHED AT THE TIME OF REPORTING

The candidates short listed on the basis of merit list and category wise vacancies shall be required to submit the following original certificates/documents about their eligibility at the time of reporting/joining:

- 9.1. Higher Secondary or High School Examination certificate in support of date of birth.
- 9.2. Certificate of relevant degree with each semester's mark sheet, from a recognized university.
- 9.3. Certificates/documents of Global Certification, Date of passing the global certificate exam should be prior to date of publication of advertisement.
- 9.4. Caste certificate, (in case of reserved category candidates) issued by Sub Divisional Officer (SDO) of MP in prescribed format.
- 9.5. In case of Physically Handicapped persons (PWD) Certificate of disability issued by the Medical Board.
- 9.6. Domicile certificate in case of candidates appearing for reserved posts.
- 9.7. Candidates serving in government / semi government / public sector should submit N.O.C. from the employer.
- 9.8. Photo identity card (Passport / Driving license / Voter ID / Bank pass book/ Aadhar card issued by Unique Identification Authority of India)
- 9.9. Proof of permanent address.
- 9.10. Widow / Divorcee lady should submit an affidavit / a certificate from court or as per the rule of caste.
- 9.11. Experience certificate.

10. SELECTION AND APPOINTMENT

- 10.1 Based on the marks obtained in online technical test a merit list will be declared and candidates shall be selected for the post of Assistant Manager (IT)-Trainee from the merit list as per the advertisement or as per Company's requirement.

11. TRAINING : -

- 11.1 The candidates selected shall have to undergo 6 months training. They shall be required to execute a bond to complete the training and serve the Company for 3 years after completion of training. If the performance of a candidate during training is not found satisfactory, his/her appointment shall be liable for cancellation. After successful completion of training, the candidates shall be given regular appointment as Assistant Manager (IT). The Assistant Manager (IT) –Trainee shall be paid a fixed monthly stipend @ Rs. 13,960/- (B.P.Rs. 9860/-+G.P. Rs. 4100/-) per month during the training period.

12. SALARY

12.1. On regular appointment as Assistant Manager (IT) after successful completion of training, he/she shall be absorbed in the pay scale having starting pay Rs. 9860 p.m. plus grade pay Rs. 4100/- in pay band-2 (Pay scale 9300-34800) and other allowances as applicable from time to time. The appointed Assistant Manager (IT) shall be eligible for the Defined New Pension Scheme.

13. IMPORTANT DATES

S.No.	Particular	Date
1	Date of publication of advertisement in the newspaper	01.06.2015
2	Date of inviting applications through M.P.Online	08.06.2015
3	Last date of receiving online applications	28.06.2015
4	Tentative date of issue of Admit Card through M.P. Online	03.07.2015
5	Date of written test	12.07.2015
6	Objection on Question Paper/Answer key	14.07.2015 to 23.07.2015
7	Online Examination Result Declaration and submission of merit.	25.07.2015
8	Objections on Result	25.07.2015 to 05.08.2015
9	Candidate can download their answer book from MPOne Portal	25.07.2015 to 05.08.2015

However, the dates are subject to changes due to unavoidable circumstances and shall be notified on the website of our company.

14. GENERAL INSTRUCTIONS

14.1. The Candidate should be an Indian National.

14.2. The candidate who does not possess specified qualification need not apply. During the scrutiny of the original certificates, if any discrepancies are found or the candidate is found non eligible as per the prescribed eligibility criteria, such candidate shall not be considered for this post and their candidature will be rejected.

- 14.3. All SC/ST applicants of MP domicile will be reimbursed to and fro ordinary second class fare/ bus fare by the shortest route (where train route not available), as per the correspondence address indicated in the online application form, as per rule, on production of self attested copy of caste certificate issued by SDO and original travel ticket for appearing in the online technical test. MP PKVVCL, Indore shall make arrangements for payment of this amount.
- 14.4. Candidates working in the Government/Semi-Government/Public Sector, satisfying the eligibility criteria of education and age shall have to produce N.O.C. from their present employer at the time of reporting failing, which they shall not be permitted to join.
- 14.5. Candidates should submit the attested copy of their being Physically Handicapped Certificate issued from the Medical Board. The percentage of disability should be indicated very clearly in the certificate. **Candidates belonging to MP Domicile only should apply.** Degree of disability should be as per norms fixed by Govt. of MP for getting reservation under Handicapped category i.e. the minimum degree of disability in order for a Handicapped person to be eligible for the post advertised would be 40%. The candidate shall be considered for appointment only against category of disability for which post of Handicapped is reserved.
- 14.6. Any dispute arising out of the selection process shall be dealt within the jurisdiction of Indore High Court. In case of the disputes referred to the MPPPKVVCL, the decision of the MD, MPPKVVCL shall be final and binding on both the parties.
- 14.7. The candidates must possess sound health.
- 14.8. The candidates must produce original documents/certificates at the time of reporting in support of their qualification and experience for verification.
- 14.9. The vacancies are tentative and may change at a later date according to the need of the company. The company reserves the right to fill or not to fill any of the vacancies.
- 14.10. The candidate shall be required to work anywhere in the jurisdiction of company's area.
- 14.11. The candidates who have a third child born on or after 26.01.2001 are not eligible to apply unless twins are born after first child.
- 14.12. If any of the information given by the candidate is found incorrect, his/her candidature will be cancelled at any stage of selection and appointment.
- 14.13. Once a candidate joins the Company no request for intercompany transfer will be entertained.

Chief General Manager (HR&A)
