

**M.P. PASCHIM KSHETRA VIDYUT VITRAN CO. LTD., INDORE**  
**GPH CAMPUS, POLOGROUND INDORE.**  
 Fax No:0731-2423300

No.MDWZ/01/HR/91

**ORDER**

Indore, Dated 23/02/18

As per approval accorded by the Board of Director in its 74<sup>th</sup> meeting held on 30.12.17, following revisions are hereby made in the Delegation of Power (DoP) booklet in Part-A : Section-4 , Sr.no.9, superseding all the orders issued from time to time in this regard:

S.No.	Nature of Power	Existing		Revised	
		Authority	Limit	Authority	Limit
9	To sanction write-off of store material in case of following:  (a) Shortage observed during physical verification of stores material. (b) Losses and damages occurring during storage and handling (c) Theft and pilferage, etc.	(i) Business Committee	Above Rs. 10.0 Lacs	(i) Business Committee	Above Rs. 10.0 Lacs
		(ii) MD	Above Rs.5 lacs and upto Rs. 10.0 lacs	(ii) MD	Above Rs.5 lacs and upto Rs. 10.0 lacs
		(iii) Procurement Committee	Above Rs. 1.0 lac and upto Rs. 5 lacs	(iii) Procurement Committee	Above Rs. 1.0 lac and upto Rs. 5 lacs
		(iv) SE (Stores) with due intimation to CE (Corporate office)	Upto Rs. 1 lac	(iv) SE (Stores) with due intimation to CE (Corporate office)	Upto Rs. 1 lac
				(v) (a) Regional CE/ED	Upto Rs. 1 lac
				(v) (b) All SE with due intimation to Regional CE/ED	Upto Rs. 50000/-
				(v) (c) All EE with due intimation to SE	Upto Rs. 25000/-
<b>Note:</b> The limit applies to book value of the articles. It is further clarified that these delegations are for total value of shortages shown in the inventory (including all articles) and not for each article. For example, if the shortage of all the articles of annual physical inventory exceeds Rs. 5.0 lacs sanction of the MD would be required. Similarly, the delegation would apply in respect of shortages found during the course of each physical verification made during the year. In respect of excess, procedure already out lined for accounting would apply but separate sanction is not necessary.		<b>Note:</b> The limit applies to book value of the articles. It is further clarified that these delegations are for total value of shortages shown in the inventory (including all articles) and not for each article. For example, if the shortage of all the articles of annual physical inventory exceeds Rs. 5.0 lacs sanction of the MD would be required. Similarly, the delegation would apply in respect of shortages found during the course of each physical verification made during the year. In respect of excess, procedure already out lined for accounting would apply but separate sanction is not necessary.			

By order



Chief General Manager(HR&A)

Endt. No.MD/WZ/01/HR/ 3923

Indore, dated 23 FEB 2018

Copy to:

- 01. The Director (Technical/Commercial), Corporate Office, MPPKVCL, Indore
- 02. The Executive Director (IR), MPPKVCL, Indore.
- 03. The Executive Director & CVO , Corporate Office MPPKVCL Indore
- 04. The Chief Engineer & Project Director (RAPDRP-A & B and IPDS), Corporate Office, MPPKVCL, Indore
- 05. The Chief Engineer (UR), MPPKVCL, Ujjain
- 06. The Chief Engineer(Civil), MPPKVCL, Indore
- 07. The Chief Financial Officer, Corporate Office, MPPKVCL, Indore.
- 08. The Addl.Chief Engineer(MT/Purchase/Works/Commercial/Vidhansabha/HT Billing), Corporate Office, MPPKVCL, Indore.
- 09. The Joint Secretary – II, Corporate Office, MPPKVCL, Indore.
- 10. The Joint Secretary – III,CEC Cell, Corporate Office, MPPKVCL, Indore.
- 11. The Superintending Engineer (O&M/City/Civil) ,MPPKVCL .....
- 12. The Superintending Engineer (IT), MPPKVCL, Indore.
- 13. The Superintending Engineer (Store), MPPKVCL, Indore.
- 14. The Dy.Secretary, Corporate Office, MPPKVCL, Indore.
- 15. The Executive Engineer(O&M/City/STC/STM/MT/Civil/Store)Dn,MPPKVCL.....
- 16. The Sr./Regional Accounts Officer, MPPKVCL, .....
- 17. The PS to MD(WZ), Corporate Office, MPPKVCL, Indore

  
Jt.Secretary-I



MADHYA PRADESH PASCHIM KSHETRA VIDYUT VITRAN COMPANY  
(A Govt. of MP Undertaking)

GPH Compound Polo-Ground, Indore (M.P.) 452003  
Tel.No.0731-24226110, Fax: 0731-2423300/2422544 - Website :www.mpwz.co.in



No.MD/WZ/01/HR/ 97

Dated:- 01/03/18

**ORDER**

As per approval accorded by Board of Directors in its 74<sup>th</sup> meeting held on 30/12/2017, following revisions are hereby made in the Delegation of Power (DOP) booklet in Part A Section 9 : Finance & Audit at serial no [K-1] under Payment of bills, superseding all the orders issued from time to time in this regard :-

Ref of DoP	Nature of power	Authority	Limit	
			Existing	Revised
K	Payment of Bills			
1	Power to release payment for supplier/contractor bills (other than establishment/other bills/claims)	(i) Sr. AO/AO of Accounting Unit	Upto Rs. 5.0 lacs	Upto Rs. 10.00 lacs
		(ii) Jointly by any of two amongst Sr.AO/AO of Accounting Unit	Upto Rs. 10.0 lacs	Upto Rs. 20.00 lacs

By Order

*Sd/-*

Chief General Manager (HR & Admn)

No.MD/WZ/01/HR/ 4587  
Copy to

Dated:- 1 MAR 2018

- 1- The Director (Commercial/Technical) Corporate Office, M.P.P.K.V.V.C.Ltd, Indore.
  - 2- The Executive Director (IR), M.P.P.K.V.V.C.Ltd, Indore.
  - 3- The Executive Director (IPDS/Operation) and CVO, M.P.P.K.V.V.C.Ltd, Indore.
  - 4- The Chief Engineer & Project Director (RAPDRP-A & B and IPDS), Corporate Office, M.P.P.K.V.V.C.Ltd, Indore.
  - 5- The Chief Engineer (UR), M.P.P.K.V.V.C.Ltd, Ujjain.
  - 6- The Chief Engineer (Civil), M.P.P.K.V.V.C.Ltd, Indore.
  - 7- The Addl. Chief Engineer (MT/Purchase/Works/Commercial/Vidhansabha/HT section) Corporate Office, M.P.P.K.V.V.C.Ltd, Indore.
  - 8- The Superintending Engineer (Stores Circle), M.P.P.K.V.V.C.Ltd, Indore.
  - 9- The Superintending Engineer (IT) Corporate Office, M.P.P.K.V.V.C.Ltd, Indore to display this order on company website.
  - 10- The Superintending Engineer (City/O&M/Circle), M.P.P.K.V.V.C.Ltd,.....
  - 11- The Joint Secretary-I/II, Corporate Office, M.P.P.K.V.V.C.Ltd, Indore.
  - 12- The Joint Secretary-III CEC Cell, Corporate Office, M.P.P.K.V.V.C.Ltd, Indore.
  - 13- The Executive Engineer, (City/O&M/STM/STC/MT/Civil/Store) Dn., M.P.P.K.V.V.C.Ltd,.....
  - 14- The Deputy Secretary, Corporate Office, M.P.P.K.V.V.C.Ltd, Indore.
  - 15- The Sr./Regional Accounts Officer, M.P.P.K.V.V.C.Ltd, .....
  - 16- The PS to M.D. (WZ), M.P.P.K.V.V.C.Ltd, Indore.
- For information & necessary action.

*Sankar*

Chief Financial Officer